YAAQOV LAMB

Communications & People Operations

Holon, Israel
Tel. +972 54-627-1209
Email. yaaqovlamb@gmail.com
LinkedIn. /in/yaaqovlamb

BIOGRAPHY

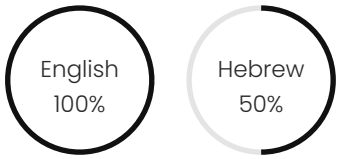
Communications and People Operations professional with a B.A. in Communications and Political Science and 5+ years of experience across casework, client relations, HR, and operations. Skilled at managing complex workflows and building stakeholder relationships, with a track record of delivering results and handling sensitive matters with discretion.

EXPERIENCE

- **Azami Global**
  HR Specialist (maternity leave cover), 2025–2026
  Managed the full recruitment lifecycle for a ~75-person B2B SaaS company · Partnered with hiring managers to match candidates to business needs · Supported employee experience and people operations, including onboarding, HR documentation and reporting
- **Soho House**
  Receptionist, 2024–2025
  Top performer in a fast-paced environment, consistently exceeding monthly sales expectations by an average of 12% · Welcomed members and high-profile guests with discretion and professional service · Managed daily front-of-house administration, scheduling and member records · Supported event operations through close cross-team coordination
- **Nefesh B'Nefesh**
  Aliyah Advisor, Case Manager, 2021–2024
  Supported thousands of olim through the Aliyah process, managing a live caseload of 150–300 applicants and resolving bureaucratic obstacles · Consistently outperformed daily call and Zoom benchmarks · Managed Aliyah documentation in Salesforce, safeguarding confidential applicant information · Worked closely with government and public agencies, including Misrad HaPnim

LANGUAGES

Native English, intermediate Hebrew.



EDUCATION

Bar-Ilan University
2021–2024
B.A. in Communications and Political Science, with an emphasis in Media and Public Relations

SKILLS

People Operations · Recruitment & Onboarding
Case Management · Confidentiality & Data Management
Stakeholder Relations · English Content Writing

SOFTWARE

Salesforce · Workable · Breezy
Google Workspace · Microsoft Office
Canva · Opera PMS